

## 2025 Capstone Review Requirements

### Necessary Timeline Reminder :

- Capstone Review is a mandatory requirement for you to receive your DD214.
  - Schedule an Appointment with the TRS office upon completion of your last TRS course.
  - Capstone Review is to be completed **No Later Than 120 days** prior to your EAS or Terminal leave start date.
  - Unit level Capstone is to be completed **No Later Than 90 days** prior to your EAS or Terminal leave start date.
  - Upon completion of unit level Capstone upload your form to your Outbound interview.
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### Tier 1 – Must have # 1 & #2

1. **Completed TRS Checklist:** Have your signed and completed TRS checklist with you to schedule your Capstone review appointment.
2. **E-FORM:** <https://milconnect.dmdc.osd.mil/milconnect/> Ensure your e-form has been signed in the Pre-Separation Counseling section by both yourself and your Transition Advisor.

### Tier 2 – All of the ABOVE and #3 and #4

3. **Transition Budget:** If you did not complete your Transition Budget in your TRS class, you must bring your stamped LES from PFMP for credit.
4. **Completed MOC Crosswalk/Gap Analysis:** You completed this Monday morning of TRS.

### Tier 3 – ALL of the ABOVE and #5 OR #6

5. **Resume or Verification of Employment:** Print a completed Resume (one-two page, typed resume) Completed in your DOL Employment Track. You may provide official verification of employment: ie job offer on official letterhead.
- OR
6. **College/School Comparison Chart:** **If** your assigned pathway was My Education or the Vocational Track (if you attended the employment track this does not apply.)