SkillBridge Timeline

MARINE & Family | Transition Readiness Program

1 Planning & Verification

Confirm you completed at least 180 days on active duty.

Begin TRS and complete all requirements early.

Complete the virtual SkillBridge /Ethics Brief at the link below:

https://portal.mcelee.usmc.mil

Notify Command about intent to participate in SkillBridge.

When to begin:
18-12 months out from EAS.

2 Program Search & Application

Explore SkillBridge opportunities via DoW SkillBridge portal at the link below:
skillbridge.mil

Apply to 3–5 approved SkillBridge programs, allowing time for clearances and selection cycles.

Obtain a formal SkillBridge acceptance letter and training plan from SkillBridge provider.

Complete within:
12-9 months out from EAS.

3 Command Routing & Formal Request

Assemble approval package containing all required documents specified in the SkillBridge Brief.

Ensure your program start date, terminal leave, and EAS align with your rank's allowable cap and fall within 180 days of your final EAS.

Submit package through chain of command via NCMIS.

Complete within:
9-6 months out from EAS.

4 Approval & Out-Processing

Once TRS complete, submit your SkillBridge package via NCMIS for review and approval.

Deadline: Submit your completed packet to the SkillBridge Coordinator no later than 45 days before your program start date.

Deadline: Submit your approved SkillBridge package to IPAC no later than 10 days prior to departure.

Complete within:
6-3 months out from EAS.

5 Check-out & Execution

Begin your SkillBridge program.

Ensure you maintain periodic accountbility with your military command per their instructions.

Complete by:
180-90 days out from EAS.

For questions and/or assistance, please contact the SkillBridge Coordinator at: MCBH.SKILLBRIDGE.SMB@USMC.MIL