

MCBH VOLUNTEER NEWSLETTER

July 2026



THIS MONTHS OPPORTUNITIES



USS Missouri Battleship 4th of July Flag Flying

WHEN: July 4, 2026, at 0630 sharp. (Volunteers must be strictly on time. Late arrival's will not be allowed on the ship once operations begin).

WHERE: USS Missouri Battleship, Pearl Harbor, Hawaii
– CRITICAL LOGISTICS: No transportation is provided. All volunteers must self-report and are individually responsible for securing their own transit to the ship without delays.

WHO: Active-Duty Military Service Members Only (Limit of 20 volunteers, plus 15 standby spots. No dependents or children are allowed due to early-morning safety protocols).

WHAT: Assisting the USS Missouri crew in flying 100 American Flags for Independence Day, with the opportunity to fly a personal flag and receive an official Certificate of Authenticity.

POC: To secure your spot and receive the check-in guidelines, please contact the coordinator directly: Roberto Morelli | 808-496-8829 | roberto.morelli@usmc.mil

North Shore Community Land Trust Kalaiekauna'oa (Kahuku Point)

WHEN: July 11 | 0900-1200

WHERE: Meet us on the Kahuku side of the Turtle Bay Resort parking lot, near the Paradise Helicopters helipad by 9 a.m

WHAT: Invasive species removal, native plant out-planting, dune stabilization projects, marine debris removal. Bring: Reef-safe sun protection (we will be working in hot, sunny conditions with little shade) Closed-toed shoes (recommended), Reusable water bottle with plenty of water.

POC: Must sign-up:

<https://www.eventbrite.com/e/kalaeokauna-ka-huku-point-volunteer-workday-tickets-142769715061>

Hawai'i Foodbank: Kaukau 4 Keiki

WHEN: Weekdays in July, one morning and one afternoon distribution each day.

WHERE: Waipahu, Kahuku, Wahiawā, Hau'ulua, Waimānalo, Waialua, Ewa, Kapolei, Hale'iwa, and Kualoa

WHAT: Volunteer roles include traffic coordination, participant check-in, and loading food into vehicles. Please note that these activities involve extended standing, lifting up to 22 pounds, and outdoor conditions. We recommend volunteers come prepared with water, sun protection, and light snacks

POC: Adah Hatfield | adah@hawaiifoodbank.org | 808-954-7852

'lil leathernecks

WHEN: July 17 | 0700-1230

WHERE: MCBH SgtMaj Porter Field

WHAT: Set up/tear down, moderate Presidential Fitness Test

POC: Conor Hannum --Conor.Hannum@usmc-mccs.org

Pūpūkea-Paumalū Forest Reserve!

WHEN: July 25th 9am-1pm

WHERE: Pūpūkea-Paumalu State Park Reserve

WHAT: hand-pulling plants and hiking trails. Trails are easy to moderate and weather can vary; from hot/dry to rainy and muddy. Volunteers should be prepared to hike up to 4 hours at a moderate pace. We usually cover between 4-6 miles of trail. A few sections of the trail can be steep and volunteers should be in good physical condition. Bring your own lunch and PLENTY of water (~2L).

POC: Must sign-up: surveyMonkey.com/r/QJDD9QS

july
2026

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Ongoing on Oahu

Contact the POC if you have questions about an opportunity

The Pantry by Feeding Hawaii Together

DAYS: Tues-Fri; weekly; 0900-1200 and 1200-1400

LOCATION: 2522 Rose St., Honolulu

JOB OPTIONS: Food distribution OR Order fulfillment
Produce sorting/bagging. Shelf stocking. Product rotation.
Loading cars. Office & administrative duties
Must be 16+. Snacks & Water provided. All abilities welcome!

POC: Jen Roberts--volunteer@thepantry.org

Catholic Charities Hawaii Transportation Friends for Kupuna--Making a difference in the life of kupuna living independently!

DAYS: Mon-Fri Flexible; 0800-1700

JOB DESCRIPTION: Volunteer drivers to chaperone & transport kupuna clients (60+yrs) to & from their needed destinations. Must be 21+ & have a reliable vehicle

POC: Julie Chang julie.chang@catholiccharitieshawaii.org, 808-527-4783

DLNR: State Parks

DAYS: Weekend, evening, & irregular hours

JOB DESCRIPTION: Field Volunteer OR Docent Volunteer positions available. Work environment includes urban to semi-remote mountainous, coastal, and/or wetland settings. Terrain is rocky, muddy, sandy, steep, & involve bending, twisting, & lifting (25lbs). Some hiking, kayaking, swimming, & possibly camping w/little to no facilities
Bring: closed-toed shoes, rain jacket, bug spray, sun protection, water, & snacks

POC: Kekai Mar--kekai.k.mar@hawaii.gov, 808-636-8427

REGISTRATION: [Volunteer Registration HERE](#)

LANAKILA PACIFIC: MEALS ON WHEELS

DAYS: Tues-Sat; flexible 0800-1200

LOCATION: 1809 Bachelot St., Honolulu

JOB OPTIONS: Delivery drivers & Meal Packers. JOB Details [HERE](#) . Must be 16+, Training & Supervision on site, Can be organized for groups of 7-15 people for Meal Packing. [Apply HERE](#)

POC: Monika Jajka-Helms, mmajkahelms@lanakilapacific.org, 808-356-8507

Installation Volunteer Coordinator (IVC): Rachael Kolb
mcbh.IVC.smb@usmc.mil

Ongoing on MCBH

Contact the POC if you have questions about an opportunity

Klipper Golf Course Marshal

DAYS: Fri, Sat, Sun, & Holidays | 0800-1200 & 1200-1600

JOB DESCRIPTION: monitor & regulate pace of play, monitor golf cart activity for compliance w/course rules/policies, fill divots, rake sand bunkers, repair ball marks on greens, & assist customers

Req: Must be 18+, have base access (or apply for Public Partners Program) & a love of the sport!

Wear closed-toed shoes & golf attire. Bring water and sun protection. LOAs provided and food available for purchase at Klipper Grille

POC: Kevin Kashiwai--kevin.kashiwai@usmc-mccs.org, 808-254-2107

MCBH Base Library

DAYS: Messy Mondays, Tech Tuesdays, & MORE!

JOB REQ: Set up for weekly events, Volunteers will retrieve books from drop, shelve books, & assist w/community garden

POC: Lauren Cleveland | lauren.cleveland@usmc-mccs.org

5-0 Motors

DAYS: Various times/days

JOB DESCRIPTION: Help with car mechanics & events

POC: Chad Jones--chadwick.jones@usmc-mccs.org

Youth Sports- Semper Fit

DAYS: Various times/days

JOB DESCRIPTION: Coaching opportunities in various sports for MCCS Youth Sports Program

POC: Chris McKiel--christopher.mckiel@usmc-mccs.org

MCBH Enviornmental

DAYS: On-call weekends and evenings

JOB DESCRIPTION: Assist Base Environmental with rescuing & transporting injured Hawaiian Seabirds to the vet. Bird handling experience a plus - but not required!

POC: Cassie Roberts--cassie.roberts.ctr@usmc.mil, 808-496-6999

ASYMCA Ohana Open Market

DAYS: Second Monday of every month--**June 13, 2026**

JOB DESCRIPTION: Assist in setup, control traffic flow, check in visitors, clean up. Wear closed-toe shoes, light weight pants/shorts, BRING water.

POC: To register, contact Ann here: anishidafray@asymca.org

july
2026

MCBH VOLUNTEER Responsibilities



Volunteer Responsibilities

Interested in being recognized annually for volunteering? Have you filled out an application (NAVMC 5380/2)?
If not, send an email to the IVC to get one on file, and we will send you a hours tracking sheet.

- It is the individuals (volunteer) responsibility to track their hours and submit them **MONTHLY** to the IVC
- An hour's tracker must be submitted if the volunteer is wanting to be recognized at the installation ceremony annually
- In order to begin reporting hours, email the IVC for an application, and the IVC will send you the tracking form
- Attend Passport to Volunteering training (its offered virtually on the 3rd Wednesday of the month)
- The volunteer contacts the Program or listed POC to register or with questions about the opportunity
- Questions? Email mcbh.IVC.smb@usmc.mil

CUI (when filled in) MCO 5380.2

USMC VOLUNTEER MANAGEMENT PROGRAM VOLUNTEER APPLICATION			
PRIVACY ACT STATEMENT			
In accordance with the Privacy Act of 1974 (Public Law 93-579), this notice informs you of the purpose for collection of information on this form. Please read it before completing the form.			
AUTHORITY: 10 U.S.C. 8013, formerly 5013; 10 U.S.C. 8041 Subtitle C, formerly 5041; SECNAVINST 1754.1B; and SORN NM01754-2.			
PURPOSE: To acknowledge and document Volunteer Applications before an individual is allowed to provide volunteer services.			
ROUTINE USES: Information will be accessed by Volunteer Management Program personnel with a need to know in order to meet the purpose. Information may be disclosed to individuals or organizations authorized to provide services to the individual patron. A complete list and explanation of the applicable routine uses is published in the authorizing SORN available at: https://govinfo.library.dtu.edu/USMC/USMC%20RATES%20Privacy%20and%20Civil Liberties%20Directorate/Privacy/SORNs/index/Article/6810273.htm#1754-2 .			
DISCLOSURE: Providing information is voluntary; however, failure to provide the information may result in an inability to serve as a Volunteer.			
RECORDS MANAGEMENT: This form shall be managed in accordance with record schedule 1000-39, "Family Support Programs (Temporary)" of SECNAV M-5210.1.			
Please complete this form and return to the Installation Volunteer Coordinator.			
Volunteer Name (Last, First, MI)		Cell Phone (Optional)	Email Address
Age of Volunteer ☐ 13-15 ☐ 16-25 ☐ 26+		Unit (Active Duty Only)	
Volunteer Certification 1. I agree and understand that I am neither entitled to nor expected any present or future salary, wages, or other benefits for these voluntary services in which I will be providing. 2. I agree that I am bound by the policies, laws, and regulations applicable to voluntary service providers and agree to participate in any training required by the installation or unit for me to perform the voluntary services I am offering. 3. I am 13 years of age or older. No child under the age of 13 will be accepted to offer voluntary services. 4. Service members and civilian employees must be in an off-duty or approved duty status. 5. Volunteers are highly encouraged to attend a Passport to Volunteering orientation to better understand their roles and responsibilities of a volunteer.			
Volunteers who do not adhere to the policies and procedures of the organization or who fail to satisfactorily perform their duties as a volunteer may be subject to dismissal by the Accepting Official or supervisor.			
Name and Signature below of Volunteer or Parent/Legal Guardian if Volunteer is a minor (under 18 years of age).			
Rank (Active Duty Only)	Name (Last, First, MI)	Signature	Date
*** Office Use Only ***			
Date Received	IVC Name	IVC Signature	Date

NAVMC 5380/2 (07-25) (EF) Page 1 of 1

Previous versions are obsolete CUI (when filled in) Print Form Reset Form AEM Form Designer 6.5



Installation Volunteer Coordinator (IVC): Rachael Kolb
mcbh.IVC.smb@usmc.mil
 808-496-2657